

**CAMPUS SECURITY, CRIME AWARENESS, DRUG FREE  
WORKPLACE GENERAL POLICY**

**Hogan Institute of Cosmetology and Esthetics**

**495 Indian Trail Road Northwest**

**LILBURN, GA 30047**

**(866)583-7331**

## **CAMPUS SECURITY, CRIME AWARENESS, DRUG FREE WORKPLACE GENERAL POLICY**

The school is committed to providing students with a safe environment in which to learn and to keep parents and students well informed about campus security. To that end, and in accordance with the Crime Awareness and Campus Security Act of 1990, the institution collects campus crime statistics and prepares a report for distribution to all students, employees and applicants for enrollment or employment. It is hoped that the institution's comprehensive policy will help combat violence in the workplace and on campus.

By September 1<sup>st</sup> of each year, the school publishes and distributes the annual campus security report to all current students and employees directly by hand delivery. In addition, the report is provided upon request to all perspective students and perspective employees. Such individuals are informed of the report's availability and given the opportunity to request a copy. The complete Campus Security, Crime Awareness and Drug Free Workplace Policy is distributed after its revision each September 1<sup>st</sup>.

### **CAMPUS SECURITY, CRIME AWARENESS, DRUG FREE WORKPLACE REPORT**

In accordance with the Crime Awareness and Campus Security Act of 1990, the institution collects campus crime statistics and prepares this report for distribution to all current and prospective students and employees.

1. Campus is defined as "any building or property owned or controlled by the school within the same contiguous geographic area and used by the school in direct support of or related to its educational purpose." The campus includes the facilities located **at 495 Indian Trail Road Northwest Lilburn Ga 30047**. There are no buildings or properties owned or controlled by campus student organizations which are recognized by this institution.
2. The report is disseminated annually in September to all current and prospective students and employees. In addition, the report is provided to all individuals during enrollment or employment orientation which is conducted with each start class or upon hiring of a new employee. At that time students and employees review the report and receive a description of the campus security procedures and further information regarding the prevention of crimes.
3. No student will have access to the campus facilities, other than the parking area, at any time unless supervised by a staff member. Any off campus events which are sponsored by the school or the student council are supervised by campus employees. Thus, the school will monitor and report any criminal activity at such events to local law enforcement authorities should they occur.
4. The campus does not employ campus security officials. The security of the campus is the direct responsibility of each employee and the campus administrator. No such individuals have the authority to make arrests.
5. All individuals are encouraged and requested to report immediately any known criminal offense or other emergency occurring on campus to the school administration office. All individuals are also encouraged to promptly report all crimes to appropriate police agencies. The campus administrator will report all

known criminal offenses to local law enforcement authorities upon receiving the report or upon obtaining knowledge of any criminal offense.

6. All students and employees are encouraged to be responsible for their own security and the security of others.
7. There are no buildings or properties owned or controlled by the school's student organizations which are recognized by the institution. There are no off-campus housing facilities.
8. The school will provide timely warning to the campus community of any applicable crimes that have been reported to the campus administration or local police agencies that are considered to represent a continuing threat to students and/or employees.
9. Statistics concerning the number of occurrences for off-campus crimes of murder, forcible and non-forcible sex offenses, robbery, aggravated assault, burglary, motor vehicle theft and violations of liquor laws, drug abuse, weapons possession during the calendar years 2016, 2017, 2018 are listed below:

**CRIME LOG REPORT AND CLERY ACT ANNUAL SECURITY REPORT STATISTICS**

Crime Categories	Calendar Year Statistics		
	2016	2017	2018
<b>PRIMARY CRIMES</b>			
<b>Criminal Homicide:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Murder &amp; Non-negligent manslaughter</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Negligent manslaughter</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Sex Offenses:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Rape</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fondling</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Incest</b>			
<b>Statutory Rape</b>			
<b>Robbery</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Aggravated Assault</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Simple Assault</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Intimidation</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Burglary</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Motor Vehicle Theft</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Larceny-Theft</b>	<b>1</b>	<b>0</b>	<b>0</b>
<b>Destruction, damage or vandalism to property</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Any other crime involving bodily injury</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Arson</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>HATE CRIMES</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Hate Crimes Related to Any Of the Above Crimes Based On:</b>	<b>0</b>	<b>0</b>	<b>0</b>
Race	0	0	0
Gender	0	0	0
Religion	0	0	0
Sexual Orientation	0	0	0
Ethnicity	0	0	0
Disability	0	0	0
<b>ARRESTS AND REFERRALS</b>			
<b>Liquor/Drug/Illegal Weapons Violations:</b>	<b>0</b>	<b>0</b>	<b>0</b>
Arrests for liquor violations, drug law violations, and illegal weapons possession	0	0	0
Persons not included above who were referred for campus disciplinary action for liquor law violations, drug law violations, and illegal weapons possessions	0	0	0
<b>VAWA CRIMES</b>			
Domestic Violence	0	0	0
Dating Violence	NA	0*	0*
Stalking	NA	0*	0*

**\*The Hogan Institute of Cosmetology & Esthetics had a good faith obligation to comply with changes made by VAWA prior to issuance of the final rule.**